Module 3 – Accessing the eFlex Application

You can access eFlex from any internet browser. There are two versions of the e-Flex system, Training and Live Production. The Training version has blue banners on each screen and Live Production version will have a yellow folder icon on each screen to help you tell them apart.

THE TRAINING VERSION

This URL can be used at any time to practice using the system.

https://training.eflex.courts.delaware.gov/ecfTrain/

The logon name for training is "ATTORNEY", and the password for training is "ATTORNEY" You will be logged-in as "Andy Train Attorney".

You can use this to practice filing. You will not be sending any actual data to the Courts, nor will you receive any responses from the Courts. Do not enter real data since anything you enter in the system will be visible to others using the system.

Note: Do not request a new Logon ID for the training system. Those requests will not be processed.

THE LIVE PRODUCTION VERSION

This URL can be used to:
- Request a Logon ID
- Access the eFlex system and submit e-filings to JP Court
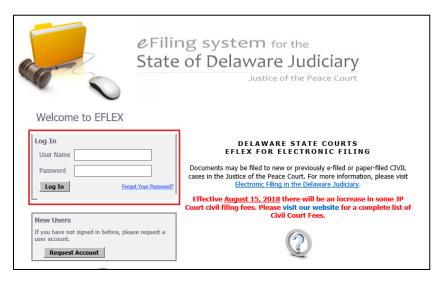- Find important messages from the Court regarding the eFlex system on this sign in page

https://eflex.courts.delaware.gov/ecf/

Module 3 – Accessing the eFlex Application

SIGNING ON TO eFLEX

On the Logon Screen, enter your user name and password (case sensitive) and click 'Log In'

FORGOT PASSWORD

If you forget your password, enter your User Name and then click on "Forgot Your Password". An email will be sent you the email address in your profile. It will contain a temporary password you can use to log in. You will then be prompted to change your password. See Module 31 'Forgot Password' for more details.